

POSTING NO.: ESSF 1433 (repost)

AFFILIATION: CSU 52

**Edmonton Space & Science Foundation
Employment Opportunity
Sleepover Supervisor
Part – Time (Evenings/Overnights)
(Up to 2 positions)**

When the Science Centre closes... the ultimate sleepover experience begins! Sleepover Programs at TELUS World of Science – Edmonton provide an opportunity for school and community groups to embark on their very own night at the (science) museum as they spend a night in one of our exhibit galleries. The Sleepover Supervisor plays a key role in the success of these programs, staying overnight while the groups are in the building to provide supervisory and leadership assistance during the sleepover.

The ideal candidate is a night owl (or even a student with lots of homework!) who has strong leadership and independent decision making skills. Their customer service skills are second to none and they are safety conscious to ensure that these very important guests have an exceptional experience of our facility.

DUTIES AND RESPONSIBILITIES:

- Supervise the sleepover group over the evening hours of the sleepover.
- Assist in the setup of materials for sleepover programs (demonstration materials, group activities, etc.)
- Supervise the group on excursions to areas in the building.
- Ensure the safety and wellbeing of all sleepover participants over the evening.
- Supervisor must remain awake and attend to any of the needs of the group participants over the evening.
- Must organize and coordinate the sleepover group's breakfast.
- Maintain security of the building over the evening.
- Other duties as required.

QUALIFICATIONS

- Excellent public relations skills (related training preferred)
- Ability to communicate effectively, in both oral and written English.
- Must possess a high technical aptitude. Working knowledge of computers, audio and video equipment, etc. is an asset.
- Experience working with young children and groups.
- Current First Aid and CPR certificate a must.
- Exemplary customer service skills.



✉ WWW.TWOSE.CA

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Education and Experience:

- High School Diploma and 1 or more year's post-secondary education.

Note: A clean Security Clearance Check is a condition of employment for successful candidates. The check, including vulnerable persons, must be completed prior to commencement of work and is the financial responsibility of the candidate.

Salary: \$15.30 to \$19.53 per hour as per 2016 Collective Agreement PT 130

Hours of Work: Weekend and weekday overnights – up to 16 hours per week. Hours are dependent on bookings.

Opening Date: March 5, 2019

Closing Date: Until suitable candidates found

To Apply: Qualified applicants should send resume including cover letter to hr@twose.ca

We thank all applicants in advance and advise that only those selected for an interview will be contacted.

LAT 53° 33' 40" N LON 113° 33' 50" W