



✉ [WWW.TWOSE.CA](http://WWW.TWOSE.CA)

📍 11211 142 STREET NW  
EDMONTON, AB T5M 4A1

☎ 780-452-9100

POSTING NO.: ESSF 1544

AFFILIATION: CSU52

**Edmonton Space & Science Foundation  
Science in Motion  
Outreach Education Specialist – Full-time**

*The TELUS World of Science – Edmonton's (TWOSE) mission is to: Ignite curiosity. Inspire discovery. Celebrate science. Change lives. Located in Treaty Six Territory, we are the destination to engage Albertans' hearts and minds in science.*

*TWOSE is committed to diversity, equity, and inclusion. We encourage Indigenous peoples, persons living with disability, sexual and gender minorities, women and members of all minority groups to apply. All qualified candidates are encouraged to apply.*

**POSITION SUMMARY:**

Under the direction of the Manager of Education Experience or their designate, the Outreach Education Specialist is responsible to develop, coordinate, monitor and present programs as part of the TELUS World of Science – Edmonton's Science in Motion Outreach Program.

Working with the Science in Motion team, the Outreach Education Specialist is involved in the development and presentation of classroom and assembly programs based on the Alberta Science Curriculum, with particular emphasis on elementary science education. Presentations may occur on-site, at client locations or via technology.

**DUTIES AND RESPONSIBILITIES:**

In conjunction with the Science in Motion team, the incumbent will:

- Develop, present, organize and promote classroom, assembly and community programs for the TELUS World of Science – Edmonton's outreach programs.
- Help coordinate program bookings from teachers and/or groups for the Science in Motion Program and solicit additional bookings from schools and/or organizations in the same vicinity to facilitate full programming.
- Maintain accurate records related to assigned activities and projects, including evaluation and recommendations of program methods; and prepare reports on activities.
- Liaise with teachers and TELUS World of Science – Edmonton.
- Conduct in-service sessions for teachers and related staff.
- Train and direct new staff and volunteers involved with the outreach and in-house programs.
- In conjunction with the marketing group, develop and conduct appropriate market surveys.
- Maintain all related equipment including program vehicles.
- Instruct in-house school programs.

LAT 53° 33' 40" N LON 113° 33' 50" W

- Other related duties as assigned.

Available to work flexible hours and travel extensively throughout rural Alberta. – Must be able to be on the road for up to 5 days at a time. Current rotation is 1 week in the office, 1 week on the road.

***Note: A Vulnerable Populations Check and a Drivers Abstract are conditions of employment for successful candidates. Must be completed prior to commencement of work and is the financial responsibility of the candidate. The successful candidate will need to meet the conditions of TELUS World of Science - Edmonton's Mandatory Vaccination and Disclosure policy.***

### **QUALIFICATIONS:**

#### **Knowledge & Abilities:**

- Outstanding written and oral communications.
- Strong preference will be given to candidates with background in programming, coding or digital literacy.
- Excellent group presentation skills.
- Able to instruct, organize and supervise group activities.
- Work effectively as a member of a team and independently.
- Able to use and have a technical aptitude in the use of audio-visual equipment and computers.
- Ability to lift and carry up to 50 lbs.

#### **Education and Experience:**

- B.Ed. – Early Childhood/Elementary/Junior High with science specialty preferred, or appropriate related experience.
- Valid Alberta driver's license.
- Good driving record.

**Salary:** \$54,465.82 - \$68,181.92 annually per the 2021 Collective Agreement FT160

**Hours of Work:** Monday to Friday, 75 hours bi-weekly - flexible hours per day/week.

**Opening Date:** October 4, 2021

**Closing Date:** October 18, 2021

**Apply to:** [hr@twose.ca](mailto:hr@twose.ca)

**We thank all applicants and advise that only those selected for an interview will be contacted.**