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EDMONTON, AB T5M 4A1

☎ 780-452-9100

POSTING NO.: ESSF 1617

AFFILIATION: CSU52

**The Edmonton Space & Science Foundation
Summer Camp Instructor
Temporary Full-Time (June 12, 2023 to August 28, 2023)
Up to 9 positions**

The TELUS World of Science – Edmonton’s (TWOSE) mission is to: Ignite curiosity. Inspire discovery. Celebrate science. Change lives. Located in Treaty Six Territory, we are the destination to engage Albertans’ hearts and minds in science.

TWOSE is committed to diversity, equity, and inclusion. We encourage Black, Indigenous, or racialized peoples, persons living with disability or neurodivergency, sexual and gender minorities, women and members of all minority groups to apply. All qualified candidates are encouraged to apply.

POSITION SUMMARY:

Ignite curiosity, inspire discovery, and celebrate science as a Summer Camp Instructor! Camp Instructors are primarily responsible for planning and delivering weeklong day camps throughout the summer months. Camps content covers a variety of fun and exciting science-related topics, including coding, space, nature, engineering, and design. Each camp is geared appropriately to children ages 4-16 and is intended to spark a love of science and learning in camp participants.

Reporting to the Manager, Camps and Community Programs, Camp Instructors play a key role in the success of these programs by delivering epic educational programming and ensuring the physical, mental, and emotional wellbeing of campers while they visit our facility.

The ideal candidate is a natural leader, has strong independent decision-making skills and is passionate about working with young learners in a camp environment. They bring fun program ideas to camps and are enthusiastic to share their love of science with campers. Their customer service skills are second-to-none and they are safety conscious to ensure these important guests have an exceptional experience of our facility.

DUTIES AND RESPONSIBILITIES:

Under the supervision of the Manager, Camps and Community Programs and in conjunction with other Education team members, Camp Instructors will:

- Prepare daily and weekly plans of activities and prepare supplies for weeklong science camps that are in line with established camp themes and program goals.
- Oversee the successful delivery of assigned camps. Work with other team members to foster a camp environment which is inclusive, respectful, safe, and in line with our core values of Leadership, Community, Collaboration, Transparency, Diversity, and Fun.

LAT 53° 33' 40" N LON 113° 33' 50" W

- Lead campers through a variety of science-themed camp activities which may include experiments and activities, arts and crafts, games, and visits to science centre experiences such as IMAX films, planetarium shows, and exhibit galleries.
- Adapt programming and environments for campers with differential needs to be inclusive of a wide range of abilities and demonstrate that science is for everyone. Provide support and programming to special needs children as required with the assistance of the campers' parent or guardian, Jr. Camp Instructor, or any special needs facilitator.
- Incorporate Indigenous perspectives into camp activities and participate in workshops related to Indigenous culture.
- Utilize appropriate behavioural management techniques to effectively deal with disruptive behaviours and ensure the safety and wellbeing of campers. Encourage and model behaviour that is safety-conscious, respectful, and inspires a love of science. Ensure that identified facility and program rules and regulations are followed by camp participants.
- Maintain a safe, clean, and inviting environment for campers and guests of our facility. Immediately report or solve any safety and welfare concerns as per organization guidelines.
- Maintain open and respectful lines of communication with parents or guardians about their child's camp experience. Respond and resolve any concerns that may arise over the course of the camp, knowing when to seek the support of a supervisor or manager. Provide exceptional guest service and respond to requests for information about TWOSE, our programs, and general science-related questions.
- Maintain accurate statistics, records, and data on program details such as participant numbers, material usage, and supplies inventory.
- Perform related work as required.

QUALIFICATIONS:

Knowledge and Abilities:

- Excellent communication skills with the ability to foster a positive, welcoming, and inclusive camp atmosphere.
- Good general understanding of the sciences.
- Knowledge of coding and coding programs is a plus.
- Good general understanding of lab safety and proper lab practices.
- Strong collaboration skills and the ability to work with a variety of team members and provide mentoring and guidance to junior team members such as Jr. Camp Instructors and volunteers.
- Excellent leadership skills.
- May be required to meet the eligibility requirements of Young Canada Works or Canada Summer Jobs.



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Education and Experience:

- Experience leading, organizing, instructing, or supervising groups of children.
- Customer service experience is required.
- Strong public speaking, teaching, or theatrical experience.
- Awareness of Indigenous culture.
- Current Standard First Aid Level C with CPR & AED is required.

Note: A clean Police Information Check including the vulnerable sector is a condition of employment for successful candidates. The check must be completed prior to commencement of work and is the financial responsibility of the candidate.

COVID-19 Notice: TELUS World of Science - Edmonton has implemented a COVID-19 Vaccination Policy. Employees must be fully vaccinated against COVID-19 and provide proof of vaccination. Please note that this policy applies to all employees, including new hires, and volunteers. If your application is successful, you will be asked to provide proof of vaccination or request an exemption.

Wages: \$20.19 to \$25.04 per hour based on 2017-2022 Collective Agreement (PT180).

Hours of Work: Must be available for part-time hours throughout the month of June and then up to 40 hours per week throughout July and August.

Opening Date: January 23, 2023

Closing Date: February 6, 2023

How to Apply: hr@twose.ca

Please include cover letter and resume in one document. We thank all applicants and advise that only those selected for an interview will be contacted.

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