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EDMONTON, AB T5M 4A1

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POSTING NO.: ESSF 1645

AFFILIATION: CSU52

**The Edmonton Space & Science Foundation
Jr Camp Instructors
Temporary Full-Time (June 22, 2023-August 28, 2023)
Up to 6 positions**

TELUS World of Science – Edmonton (TWOSE) is located in amiskwacîwâskahikan $\langle\Gamma^nb\hat{r}\langle\hat{r}nb\Delta b\rangle$ in Treaty Six Territory and the Métis Nation of Alberta Region 4. We are the destination to engage Albertans' hearts and minds in science, with a mission to ignite curiosity, inspire discovery, celebrate science, and change lives.

Our guests are diverse and so are we. TWOSE is deliberate in building a culture that is diverse, equitable, and inclusive. Science is for everyone, and we need team members with diverse perspectives, identities, abilities, and expressions. As such we encourage Black, Indigenous, and racialized peoples, persons living with disability and neurodiversity, women, sexual and gender minorities, and members of all minority groups to apply.

POSITION SUMMARY:

Ignite curiosity, inspire discovery, and celebrate science as a Jr. Camp Instructor! Jr. Camp Instructors are primarily responsible for supporting the delivery of weeklong day camps throughout the summer months. Camps content covers a variety of fun and exciting science-related topics, including coding, space, nature, engineering, and design. Each camp is geared appropriately to children ages 4-16 and is intended to spark a love of science and learning in camp participants.

Reporting to the Manager, Camps and Community Programs, Jr. Camp Instructors play a key role in the success of these programs by providing positive support to all camp participants by encouraging interactive learning through a variety of science activities. Working with the Sr. Camp Instructor, they will ensure the physical, mental, and emotional wellbeing of campers while they visit our facility.

The ideal candidate is an emerging leader, a confident decision-maker, and is passionate about working with young learners in a camp environment. They bring fun program ideas to camps and are enthusiastic to share their love of science with campers. Their customer service skills are second-to-none and they are safety conscious to ensure that these important guests have an exceptional experience of our facility.

DUTIES AND RESPONSIBILITIES:

Under the supervision of the Manager, Camps and Community Programs and in conjunction with other Education team members, Jr. Camp Instructors will:

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- Assist and provide support to the Sr. Camp Instructor in the preparation and delivery of course materials, planning and classroom setup.
- Interact with campers and provide support and direction on both a group and individual basis to encourage their active participation. Supervise campers in a variety of environments, including classrooms, exhibit galleries, lunchrooms, and outdoors to ensure safety of both campers and TWOSE guests.
- Supervise campers in the respectful use of camp materials and science centre exhibits.
- Assist the Sr. Camp Instructor with program evaluation and assess possible further development of materials and activities.
- Adapt programming and environments for campers with differential needs in order to be inclusive of a wide range of abilities and demonstrate that science is for everyone. Provide support and programming to special needs children as required with the assistance of the campers' parent or guardian, Jr. Camp Instructor, or any special needs facilitator.
- Utilize appropriate behavioural management techniques to effectively deal with disruptive behaviours and ensure the safety and wellbeing of campers. Encourage and model behaviour that is safety-conscious, respectful, and inspires a love of science. Ensure that identified facility and program rules and regulations are followed by camp participants.
- Maintain a safe, clean and inviting environment for camp participants and visitors.
- Maintain open and respectful lines of communication with parents or guardians about their child's camp experience. Respond and resolve any concerns that may arise over the course of the camp, knowing when to seek the support of a Sr. Camp Instructor, supervisor, or manager. Provide exceptional guest service and respond to requests for information about TWOSE, our programs, and general science-related questions.
- Perform related work as required.

QUALIFICATIONS:

Knowledge and Abilities:

- A sincere interest in science, and a desire to share this interest and help others to develop their skills and knowledge in these areas.
- Knowledge of coding and coding programs is a plus.
- A motivated, helpful, responsible, positive, welcoming, and friendly attitude is a must.
- Ability to interact in a courteous and professional manner with fellow team members, campers, parents, and guests.
- Ability to follow directions and work effectively both independently with little direct supervision as well as a member of a team.
- Strong organizational and communication skills.
- Confidence in leading programs and activities for children of all ages.
- Confidence in dealing with conflict resolution and any behavioural issues that may arise.



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- May be required to meet the eligibility requirements of Young Canada Works or Canada Summer Jobs.

Education and Experience:

- At least 16 years of age and currently enrolled in high school or successful completion of a high school diploma.
- Previous experience in education or science related subjects is valuable.
- Confident technical aptitude with the ability to use a variety of computer programs. Well-developed skills in using the internet appropriately with children and as a research tool.
- Customer service experience is required.

Note: A clean Police Information Check including the vulnerable sector is a condition of employment for successful candidates. The check must be completed prior to commencement of work and is the financial responsibility of the candidate.

COVID-19 Notice: TELUS World of Science - Edmonton has implemented a COVID-19 Vaccination Policy. Employees must be fully vaccinated against COVID-19 and provide proof of vaccination. Please note that this policy applies to all employees, including new hires, and volunteers. If your application is successful, you will be asked to provide proof of vaccination or request an exemption.

Wages: \$17.28-\$21.42 per hour based on 2017-2022 Collective Agreement (PT130).

Hours of Work: Must be available for part-time hours during the month of June and then up to 37.5 hours per week throughout July and August.

Opening Date: March 28, 2023

Closing Date: April 4, 2023

How to Apply: hr@twose.ca

Please include cover letter and resume in one document. We thank all applicants and advise that only those selected for an interview will be contacted.

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