



### **DUTIES AND RESPONSIBILITIES:**

Under the supervision of the Manager, Camps and Community Programs and in conjunction with other Education team members, Jr. Camp Instructors will:

- Assist and provide support to the Sr. Camp Instructor in the preparation and delivery of course materials, planning and classroom setup.
- Interact with campers and provide support and direction on both a group and individual basis to encourage their active participation. Supervise campers in a variety of environments, including classrooms, exhibit galleries, lunchrooms, and outdoors to ensure safety of both campers and TWOSE guests.
- Adapt programming and environments for campers with diverse needs in order to be inclusive of a wide range of abilities and demonstrate that science is for everyone. Provide support and programming to special needs children as required with the assistance of the campers' parent or guardian, Jr. Camp Instructor, or any special needs facilitator.
- Utilize appropriate behavioural management techniques to effectively deal with disruptive behaviours and ensure the safety and wellbeing of campers. Encourage and model behaviour that is safety-conscious, respectful, and inspires a love of science. Ensure that identified facility and program rules and regulations are followed by camp participants.
- Supervise campers in the respectful use of camp materials and science centre exhibits.
- Assist the Sr. Camp Instructor with program evaluation and assess possible further development of materials and activities
- Maintain a safe, clean and inviting environment for camp participants and visitors.
- Maintain open and respectful lines of communication with parents or guardians about their child's camp experience. Respond and resolve any concerns that may arise over the course of the camp, knowing when to seek the support of a Sr. Camp Instructor, supervisor, or manager. Provide exceptional guest service and respond to requests for information about TWOSE, our programs, and general science-related questions.
- Model high performance, flexibility and kindness in a rapidly changing growth environment.
- Other duties as required and assigned.

## **QUALIFICATIONS:**

### **Knowledge and Abilities:**

- A sincere interest in science, and a desire to share this interest and help others to develop their skills and knowledge in these areas.
- A motivated, helpful, responsible, positive, welcoming, and friendly attitude is a must.
- Ability to interact in a courteous and professional manner with fellow team members, campers, parents, and guests.
- Ability to follow directions and work effectively both independently with little direct supervision as well as a member of a team.
- Strong organizational and communication skills.
- Confidence in leading programs and activities for children of all ages.
- Confidence in dealing with conflict resolution and any behavioural issues that may arise.
- Knowledge of coding and coding programs is an asset.
- May be required to meet the eligibility requirements of Young Canada Works or Canada Summer Jobs.

### **Education and Experience:**

- At least 16 years of age and currently enrolled in high school or successful completion of a high school diploma.
- A minimum of one year of experience or expertise in the sciences or education.
- Desire to work on a high performing team with a continuous upgrading culture to achieve high impact results. Fluidity and a desire to work hard and grow are essential.
- Confident technical aptitude with the ability to use a variety of computer programs. Well-developed skills in using the internet appropriately with children and as a research tool.
- Customer service experience is required.

**Note:** A clean Police Information Check including the vulnerable sector is a condition of employment for successful candidates. The check must be completed prior to commencement of work and is the financial responsibility of the candidate.

**Wages:** \$17.79 -21.92 per hour based on 2023- 2024 Collective Agreement (PT130).

**Hours of Work:** Must be available for part-time hours during the month of June and then up to 37.5 hours per week throughout July and August.

**Opening Date:** April 17,2024

**Closing Date:** April 24, 2024 or until qualified applicants have been found

**How to Apply:** [hr@twose.ca](mailto:hr@twose.ca)

**Please include cover letter and resume in one document. We thank all applicants and advise that only those selected for an interview will be contacted.**