

LAT 53° 33' 40" N LON 113° 33' 50" W

- Providing superior customer service for all programs and respond to guest inquiries about the Observatory, TELUS World of Science - Edmonton, general science-related questions, and telescopes.
- Ensuring the care and safe use of telescopes, performing minor maintenance on equipment as needed.
- Ensuring a safe and clean work environment.
- Reporting any technical problems to supervisory staff.
- Be a positive role model for TWOSE volunteers and thrive as a part of a team of people with diverse backgrounds. Assist in the training and supervision of volunteer team members.
- Complete administrative tasks such as ensuring that the log book is completed after every shift and posting information on the Observatory bulletin board.
- Other duties as required.

QUALIFICATIONS:

Knowledge and Abilities:

- Working knowledge of telescopes and knowledge in observational astronomy.
- Ability to deal with the public in a courteous and professional manner.

Education and Experience:

- Completion of a high school diploma.
- Public speaking experience, preferably in a planetarium, classroom, or other teaching environment.
- Experience working in a public service-related job or volunteer position.

Note: A clean Police Information Check including the vulnerable sector is a condition of employment for successful candidates. The check must be completed prior to commencement of work and is the financial responsibility of the candidate.

Wages: \$18.32-\$22.59 per hour based on 2023-2024 Collective Agreement (PT140).

Hours of Work: 10-25 hours per week based on operational need. Essential hours of availability include from Monday to Sunday, 1:00 pm – 5:00 pm, Thursday & Sunday nights: 7:00 – 10:00 pm, and Friday/Saturday night: 8:00 p.m. – midnight, with weekend and holiday flexibility.

Opening Date: May 20, 2025

Closing Date: May 27, 2025

How to Apply: hr@twose.ca

Please include cover letter and resume in one document. We thank all applicants and advise that only those selected for an interview will be contacted.