

- Deliver science communication courses to external groups and lead program participants by presenting, participating, and conducting activities as outlined in the course overview.
- Coordinate and prepare program materials as required for in-person and online course delivery.
- Set up and utilize program materials in a manner that ensures the ongoing security of the facility, related equipment, and supplies, and maintain a clean and tidy work environment for participants.
- Operate a variety of computer equipment and software during in-person and online sessions to effectively deliver course content.
- Respond to requests for information on Science Centre programs, general science-related inquiries, and related offerings in a way that is knowledgeable and in line with TWOSE's guest experience standards.
- Maintain statistics and records, and collect data relating to the courses, such as participant numbers, material usage, and supplies inventory.
- Participate in pre-program training courses and in-service workshops as required.
- Perform related work as required.

QUALIFICATIONS:

Knowledge and Abilities

- A good general understanding of science communication.
- Ability to lead, organize, instruct, and supervise group activities in accordance with designated program objectives.
- Excellent interpersonal and communication skills.
- Excellent problem-solving skills and ability.
- Confidence in learning and using online course delivery software.

Education and Experience:

- High school diploma with at least two years of post-secondary education in science or education.
- Prior experience in a related field (e.g. science communication, teaching, other STEM fields)
- Strong public speaking, teaching, or theatrical experience.
- Customer service experience is required.

Note: A clean Police Information Check including the vulnerable sector is a condition of employment for successful candidates. The check must be completed prior to commencement of work and is the financial responsibility of the candidate.

Wages: \$20.69-\$25.54 per hour as per the 2023-2024 Collective Agreement with Civic Service Union 52.



✉ WWW.TWOSE.CA

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Hours of Work: 5-25 hours per week. The successful candidate will need to have flexible availability to work weekdays, evenings, and weekends as required by course bookings.

Opening Date: July 16, 2025

Closing Date: July 23, 2025

How to Apply: hr@twose.ca

Please include cover letter and resume in one document. We thank all applicants and advise that only those selected for an interview will be contacted.

LAT 53° 33' 40" N LON 113° 33' 50" W